

**Allenstown PTO Meeting Minutes
February 28, 2019, 6:00 PM at AES**

Attendance: Lisa Cox, Crystal Venegas, Bobbie Laflamme, Sandra Kimball, Misty Dube, Jamie Moore, Ginelle Czurela

- I. **Minutes:** With a motion by Lisa Cox, and a second by Sandra Kimball, the January 8, 2019 meeting minutes were approved.
- II. **Financial Review:** Sandra Kimball gave a brief update of the January financials. The ending balance as of January 31, 2019 was \$8,138.62. Crystal questioned when Fisher Cats sales will begin - Ginelle will ask Mike Kenyon. With a motion by Sandra Kimball, and a second by Bobbie Laflamme, the January 2019 financials were approved. Sandra distributed a spreadsheet with projected income and expenses. Misty presented Treasurer reports for November, December and January, which showed that the balances check with Sandra's balance. Sandra will look into the \$6 outstanding check.
- III. **PTO 2019-2020:** There was discussion on interest in officer/director positions for 2019-2020. Asked principals to put out feelers on whether there was interest. Lisa will put on Facebook and PTO webpage. Sandra suggested one call notification.
- IV. **Saver Programs:** For the month of January, AES collected 1,668 box tops and ARD collected 338 box tops.
- V. **Mystery Science:** There was a request for Mystery Science for AES (grades K-5). A quote for \$999 was received for renewal, which would take it through next school season. Five-hundred was budgeted for. With a motion by Misty Dube, and a second by Crystal Venegas, \$499 was approved.
- VI. **Earth Day:** There was a request from Kim Berrigan for 2 naturalists for earth day celebration at AES in April at a cost of \$413.56 for presentation and mileage. With a motion by Bobbie Laflamme, and a second by Sandra Kimball the \$413.56 was approved.
- VII. **Read Across America:** Approved up to \$250 for Ginelle to use for read across America week.
- VIII. **Drama Microphones:** Tabled
- IX. **Safety Bags/"Go Bags":** Sandra questioned AES bags and if there is anything they are lacking. She said they could use some emergency blankets. AES short four red bags, but could stock them with current on hand products. Ginelle agreed to add to agenda for March 5th emergency preparedness meeting.
- X. **Field Trip Funds:** Mr L. requested \$50 funds for snacks/water for 8th grade out of state class trip. With a motion by Crystal Venegas, and a second by Sandra Kimball, it was approved up to \$50 for this purchase so that he doesn't need to use his classroom funds.

- XI. **Slicer:** Jamie Moore requested reimbursement for slicer for ARD at cost of \$14.99. With a motion by Crystal Venegas and a second by Sandra Kimball, the reimbursement was approved.
- XII. **Eagles Nest:** The popcorn cart came in. There have been four basketball game nights since the last meeting - \$425 in concession sales and \$128 in merchandise were made. The basketball season is over so the store will now be open during evening events. Student Council asked if we could open on Fridays to sell popcorn to give them more practice. Lisa talked to Shannon and she was open to popcorn Fridays. Questioned whether you can sell during lunch, unless its part of the lunch program. Lisa will talk to Shannon. Store should be turned over to Student Council ASAP.
- XIII. **Spirit Wear Profits:** It was discussed whether the non-eagles nest ARD spirit wear profits should go back to school or stay with PTO. It was agreed to give profits back to the school from this point forward.
- XIV. **TD Bank:** Tabled
- XV. **Van Otis:** The product and price sheet was distributed and changes were noted. It was agreed to not add fundraiser candy bar. Van Otis is fine with our dates.
- XVI. **Restaurant Fundraisers:** The Edible Arrangements fundraiser made one sale - check was not yet received. The next fundraiser nights is this Wednesday at the Ninety-Nine in Hooksett.
- XVII. **Bingo for Books:** We have a \$25 Oriental Trading gift card and a \$30 store credit that was approved to use towards decor for book bingo and box top bucket prizes. Bingo for Books will be held on Friday, March 8th at 6:00 pm. Set-up will begin at 4:30 pm. Used book collections have begun at both schools. It was agreed to have free popcorn again for crazy socks or hats worn. Sandra will call regarding pizza donations and Gibsons regarding gift card donations. Need 8-9 volunteers and reach out to Student Council.
- XVIII. **Staff Appreciation:** Staff Appreciation will be held the week of May 6th. Will form a subcommittee. Let Lisa know if you would like to be a part of the committee.
- XIX. **Director of Staff Support:** Student Council doing cookie dough fundraiser March 8th.
- XX. **Directors of Donations:** Sandra Kimball gave an update on the March Calendar. PTO only had to pay for one prize at amount of \$25.
- XXI. **Walk/Run Race:** Tentatively scheduled for Friday, May 31st.

The meeting adjourned at 7:35 pm.

Respectfully Submitted,
Bobbie Laflamme