

14 RYE Street Broad Brook, CT 06016 BROAD BROOK ELEMENTARY

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August 16, 2021

Dear Kindergarten Parent/Guardian,

Welcome to the Broad Brook School community!

Your child's teacher's name has been posted on our Parent Portal. Use the attached instructions to navigate the Parent Portal.

To assist parents in preparing their child for a smooth transition to kindergarten, the kindergarten teachers and I will present an orientation webinar on Wednesday, August 25, 2020 at 6:00 PM.

BBS Admin is inviting you to a scheduled Zoom meeting.

Topic: BBS Kindergarten Orientation 2021

Time: Aug 25, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/6598255261

Meeting ID: 659 825 5261

One tap mobile

+16465588656,,6598255261# US (New York)

+13017158592,,6598255261# US (Washington DC)

Meeting ID: 659 825 5261

Find your local number: <a href="https://us06web.zoom.us/u/kdw0HMvyu">https://us06web.zoom.us/u/kdw0HMvyu</a>

At that time, we will provide information on the kindergarten day and classroom activities, as well as answer any questions you have about the program. This presentation is geared for parents. Please join us for an informative evening. The webinar will be recorded and available on the BBS website the following day.

On Thursday, September 3rd at 10:30 AM for PK students and 11 AM for K students we will have a practice bus ride for PK and K students. Please meet us in the front circle on Rye St. Students will board the bus, the driver will briefly tell the students the bus rules and then drive them around the block on Windsorville Road. Please wear a mask and socially distance.

Kindergarten students will begin school on Tuesday, September 7, 2021. The Kindergarten team will use the four days prior to screen each student one-on-one for 20-25 minutes. This will allow the teachers to develop a connection with your child and observe their learning styles and needs. The teacher will great you and your child outside the main office. The teacher will bring the child inside the school, while you wait in your car in the south parking lot. There will be spaces marked. While your child meets with his/her teacher you will have an opportunity to complete a questionnaire about your hopes and dreams for your child. You will also have the opportunity to have a brief conversation with the teacher when the teacher brings your child back outside to you. Both you and your child must wear a mask. Screenings will be conducted during the school day from August 30-September 2, 2021.

You will be able to schedule your child's screening at the Kindergarten orientation through SchoolAppointments.com starting on August 16, 2021. If you need assistance, please call the school office (860-623-2433) to schedule your child's screening appointment.

## **School Appointments - Parent Instructions**

- 1. Go to our school appointments web site: <a href="https://eastwindsork12.schoolappointments.com/">https://eastwindsork12.schoolappointments.com/</a>
- 2. Register for an account by clicking the "**REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
- 3. Add your children into the system by clicking the "Add a Student" button. Click "Insert New" button to add more children.
- 4. Click the "date" icon beside each child's name to schedule appointments. your child's teacher and the "View Calendars" button. Use the "Ctrl" or "Command" key to select multiple staff to view at the same time.



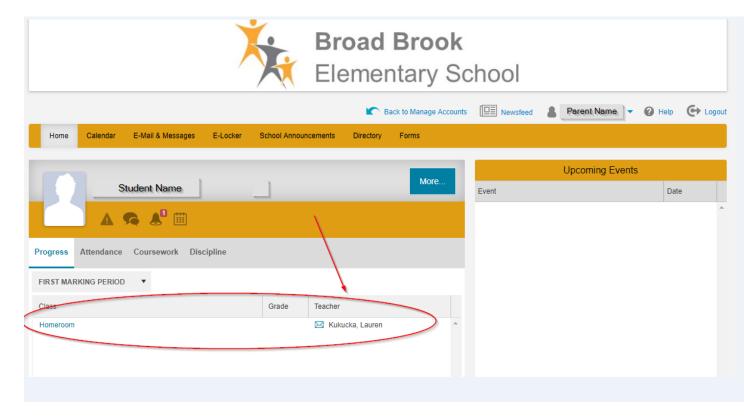
Select

5. Click on available time slots to book your appointments and then click the "**Book Appointments**" button to save your bookings.

## Parent Portal and Facebook

All school and district information is posted on the parent portal. Your child's teacher will post updates on classroom events and we will post school and community announcements. Report card

are accessed through your child's portal page. If you need assistance, accessing the portal page please contact Mrs. Murphy at 860-623-2433. Information and updates are accessible through the East Windsor Public Schools Facebook page. To access the portal, visit <a href="https://www.plusportals.com/BroadBrookElementary">https://www.plusportals.com/BroadBrookElementary</a>.



If you have any questions please feel free to call or email Mr. Ryan, the Assistant Principal, or me.

Sincerely,

Laura Foxx

Principal

