**Call to Order:**

A regular meeting of the Board of the San Juan Children’s Education Foundation was held remotely via Zoom on Friday, January 21, 2022. The meeting convened at 8:04 AM with President Magally Pule presiding.

**Members In Attendance**

1. Magally Pule, President
2. Esther De La Rosa, Vice President
3. Sean Kelly- Treasurer
4. Liz Nunez-Board Member
5. Celeste Lopez, Spring Festival Chair
6. Natalie Kuester, Financial Secretary
7. Stacy Johnson
8. David Pino, Cultural Events and Board Member
9. Diana Quirod
10. Dr. Girard- SJE Principal
11. Laura Armor-Cougar Grants/Bricks Coordinator
12. Melissa Downy-PTA

**Members Not in Attendance**

1. Jeff Wolter, Corporate Fundraising
2. Tanya Phillips, Grants and Corporate Fundraising and Board Member
3. Teresa Llamas, Gift Card Coord.
4. Claudia Malinauskas, Financial Support to Treasurer
5. Claudia Mendez, Board Member
6. Natalie Kuester, Financial Secretary
7. Jamie Musselman, out-going Treasurer
8. Silvia Pule, Scholarship Coordinator
9. Courtney Bucho, Former President
10. Michelle Muneton-
11. Nubia Tellis-Secretary

**Approval of Minutes from Previous Meeting**

* The meeting minutes from 12/15/2021 were reviewed by Esther De La Rosa made a motion to approve the minutes and Sean Kelly seconded the motion and board approved.

**Approved Board/Committee Members 2021-2022**

* Magally Pule, President
* Esther De La Rosa, Vice President
* Celeste Lopez, Spring Festival Chair
* Nubia Tellis, Secretary
* Claudia Malinauskas, Financial Support to Treasurer
* Tanya Phillips, Grants and Corporate Fundraising and Board Member
* David Pino, Cultural Events and Board Member
* Jeff Wolter, Corporate Fundraising
* Teresa Llamas, Gift Card Coord.
* Claudia Mendez, Board Member

**Fundraisers**

* **Food** **Sales** –N/A
* **Spirit We****ar** – $327.66 on Venmo only
* **Noche de Gala**- Meeting January 24th at 11:00 AM same link as above
* **Spring Festival** – N/A
* **Bricks** N/A
* **Shopping Extravaganza** N/A
* **Donation Drive**- N/A
* **Clothing Drive**- Amount in pounds collected:3,555 lbs. Profit made: $884.85 ($0.27/lbs.)
* **See’s Candy-** Jan-Feb split by grade level store open now. Moved to vote to approve $500 purchase by the foundation. January 28th to be the cut off.
* **Holiday Gift Cards-** Profits raised of $109.31.
* **Candy Gram-** Run 2/1-2/11 Selling 2 days/wee $1.00 each card. No Venmo
* **Swallows Day Mercado-** March 12th, 2022. No further updates.
* **Jog-a-thon:** Total raised $30,581.15 before expenses.
* **Coin Drive:** N/A
* **The Stand-** $2,858.20 were spent in participation. The amount generated by fundraiser was $571.64. Funds to be allocated towards 5th grade OSS.
* **Krispy Kreme-**minimum of 25 products need to be purchased. Possibly doing donuts and coffee in the morning like pancakes. Fundraiser to be ran by Magally Pule and

**Silvia Pule Scholarship Award**

* Please see VP Report

**President’s Report**

* Reviewed updated totals from fundraisers (i.e. The Stand, Holiday Gift Cards, Clothing Drive)
* Updated upcoming Fundraiser (i.e. Candy Grams,)
* Magally Pule, moved to vote for See’s Candy purchase of $500. No discussion. Esther De La Rosa seconded the motion. Board approved.
* Magally attended School Site Council meeting with Dr. Girard. Some parents took the English Reclassify exam. Parents passed the exam. There was a celebration to congratulate parents in this accomplishment. There was an expense of $200. Dr. Girard is requesting for the foundation to reimbursement to Senora Garcia-Serrato. Magally moved to approve this motion. No discussions or concerns. Sean Kelly seconded the motion. Board approved.
* Spirit Wear needs to order more tumblers. Magally Pule moved to place an order for these tumblers not to exceed $500. No Discussion. Laura Armor seconded motion. Board approved.

**VP Report-Esther Delarosa**

* Noche de Gala committee on January 24th at 11:00 AM same link as above
* SPS Scholarship- This year two scholarships can be awarded.
	+ Due date for the application will be the end February. Recipients of the Scholarship to be informed in March 2022.
* San Clemente Outlet donated 400 coupons of $10 each. Coupons at the front office.

**Disney Musical**

* Magally spoke with Senora Reyes to propose Kristy Kreme donut fundraiser to raise funds for musical. More information to follow.
* Dr. Girard has requested a check $7,500 for the musical. $5,000 of what is currently in the account from last year’s Annie and $2,500 from the Rainbow Sandals split donation.

**Treasurer’s Report**

* Opening Manual-Procedures, Forms and Contracts
* Statement of Financial position as of December 31st, 2021----$150,535.64 It is important to note this amount includes general account and all of OSS. Not including the amount that is matched by the Foundation. As well as money for musical.
* OSS Class Totals- AS OF December 31, 2021

5th- $40,706.81 (without the Foundation’s match)

4th- $6,122.79

3rd- $5,906.60

2nd- $667.60

1st- $544.60

K- $1,615.93

**Principal’s Report**

* Coffee with the Principal January 28th, 2022, at 8:00 AM Zoom ID: 827 5441 7883 Code:059120#. (669) 900-6833
* Log-in is the same as before.
* Covid-19 Update: Quarantine time is now 5 days with a negative test instead of 10 days. No changes in parent volunteers on campus. Kinder-parent can be allowed to be on campus to walk student back to class in case an item was left.
* Increase absences due to Covid both by teachers and students.
* OSS- parents will not be able to pick up and drop off. Students are to remain on campus. Teachers are not sure if they would like to participate. A PCR test needs to be provided 72 hours prior or a rapid test provided the morning of with the corroboration of a teacher.
* School of Choice
	+ Application Window: January 31-March 4, 2022
	+ New Student Registration: Starts January 31, 2022
	+ Notifications: Notification e-mails will be sent by April 15, 2022
* Play Works- postponed due to Covid-19
* Title 1 School update: Currently being audited. No concerns over the audit.

**PTA Report**

* Jog-a-thon prizes to be delivered to students this week.
* Science week is not needed this year, as the teachers incorporate science throughout the year. Also, due to Covid restrictions Science week will not be happening.
* General meeting at 8:30 AM via zoom on 1/27/2021
* Yearbook cover drawing will be earlier this year.
* Next Event is Spring Festival-Committee meeting on 1/31/2021 at 2:30 PM Room 20.
* PTA Board Member spots will be available for next school year.

**Board News Updates**

* + Pedi Cash for Custodial $150 pending withdrawal from back by Magally Pule, Foundation President.
	+ Esther De La Rosa proposed to Dr. Girard to request an exception to for parent volunteers to meeting in person due to number of volunteers requirements. Dr. Girard to investigate it.
	+ OSS charter buses will be booked.
	+ Rapid PCR covid test results are back logged.
	+ Spring Festival meeting on 1/31/2021 at 2:30 PM in Room 20.

**Adjournment**

Meeting adjourned by Magally Pule, President at 9:19 AM

**Minutes recorded by Nubia Tellis, Secretary, SJCEF**